

## Submission Guidelines

### Theme of Cuaderno de Inteligencia issue No. 5

The central theme for the upcoming issue of Cuaderno de Inteligencia is **«Counterintelligence: a necessary doctrinal framework»**.

Prospective contributors must ensure that their proposed articles adhere to the following requirements:

### Guidelines for Article Submission

Authors are required to verify that their submission complies with all the guidelines listed below:

- The manuscript has not been previously published or concurrently submitted to any other journal for consideration (or a detailed explanation has been provided in the comments to the editor).
- The content aligns with the scope and theme designated for this issue of Cuaderno de Inteligencia, or corresponds to one of its permanent sections: «History of Intelligence», «New technological developments in support of Intelligence» or «Intelligence in Bookstores».
- The manuscript strictly complies with the provisions set forth in the «Guidelines for Editing and Publication within the Ministry of Defense» regarding formatting (Section 3), typographical standards (Section 5), spelling and orthography (Section 6), citations and bibliography (Section 7), and image standards (Section 8).
- The work conforms to the journal's plagiarism detection policy, which ensures the absolute originality of all manuscripts.

### Required Files for Submission

Authors must submit the following files to the official Cuaderno de Inteligencia inbox (ESFAS\_CuadernoInteligencia@mde.es) no later than February 28, 2027:

- Text Document (*Word-compatible* format): containing the full text, complete with page numbers and without embedded images. The manuscript must be between 4,000 and 12,000 words in length. If the article includes visual assets, their intended placement must be explicitly indicated within the text, specifying the corresponding image filename (formatted in bold and colored text).
- Abstract and Keywords Document (*Word* format): including an abstract of up to 200 words and 5 keywords that do not replicate words used in the main title. This document must be provided in both Spanish and its corresponding English translation.
- Author Biography Document (*Word* format): a brief biographical profile of the author, approximately 150 words in length.
- Author Photograph: one high-quality photograph of the author in *.jpg* or *.tiff* format.

- Image Folder: a compressed folder containing all accompanying images or figures in *.jpg* or *.tiff* format, with a minimum resolution of 300 dpi to ensure suitability for print publication.
- Captions Document (*Word* format): a text document compiling the corresponding captions for all submitted images.

## Original Manuscript Reception and Approval Process

Upon receipt of the article proposal and verification of its compliance with the publication guidelines, the author will be formally notified of the manuscript's acceptance to undergo evaluation by the Scientific Committee.

The Editorial Board will select from the received articles those that demonstrate exceptional originality, institutional relevance, scholarly interest, and contemporary currency for publication in the respective issue of Cuaderno de Inteligencia.

If selected, the manuscript will be returned to the author alongside any requests for required revisions or technical corrections. Concurrently, the authors will receive the following official documentation, which must be completed to finalize the assignment of exploitation rights and process formal collaboration remuneration:

- Assignment of Exploitation Rights (Copyright Transfer Statement).
- Affidavit / Responsible Declaration.
- Author Data Sheet.

The designated period for the rectification of errors or submission of requested changes is twenty business days, after which the definitive versions of the articles must be delivered to the copyeditors.

For any further inquiries or clarifications regarding this editorial process, please contact the official inbox at: [ESFAS\\_CuadernoInteligencia@mde.es](mailto:ESFAS_CuadernoInteligencia@mde.es).

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