

Submission Guidelines

Topic for "Cuaderno de Inteligencia" Issue Number 4

The upcoming issue of "**Cuaderno de Inteligencia**" (*Intelligence Notebook*) will focus on "**The Role of the Expanded Intelligence Community, Present and Future**". If you wish to collaborate, the proposed articles must meet the following requirements:

1. Guidelines for Article Submission

Authors are required to verify that their article complies with all the guidelines shown below:

- It has not been previously published or submitted for consideration by any other journal (or an explanation has been provided in the comments to the editor).
- It aligns with the purpose and theme proposed in the corresponding *Cuaderno de Inteligencia*, or one of its permanent sections: "**History of Intelligence**" and "**New Technological Developments in Support of Intelligence**".
- It complies with the **Editing and Publication Rules in the Ministry of Defence**¹ in format (section 3), typographical aspects (section 5), spelling aspects (section 6), citations and bibliography (section 7), and images (section 8).
- It adheres to the plagiarism detection policy that ensures the originality of the manuscripts.

2. Files to be Submitted

No later than **March 31, 2026**, authors must send the following files to the *Cuaderno de Inteligencia* mailbox

ESFAS_Cuadernointeligencia@mde.es

- **1 text document** (Word Office compatible format), with the complete, paginated text and no embedded images. It must be between 4,000 and 12,000 words in length. If it includes images, their location must be marked in the text, indicating the image file name (bold font type and color).
- **1 Word document** that includes an abstract of up to a maximum of 200 words and 5 keywords that do not coincide with the title.
- **1 Word document** with a brief biography of the author of approximately 150 words.
- **1 photo** of the author in jpg or tiff format.

¹ <https://publicaciones.defensa.gob.es/normas-edicion-y-publicacion-en-el-ministerio-de-defensa.html>

- **1 folder** containing all article's images, in jpg or tiff format, and a minimum resolution of 300 dpi suitable for publication.
- **1 Word document** with the captions corresponding to those images.

3. Original Material Reception and Approval Process

Once the article proposal is received and compliance with the publication rules is verified, the author will be notified of the acceptance of their work for evaluation by the Editorial Board.

From the articles received, those that stand out for their originality, relevance, interest, and timeliness will be selected for publication in the corresponding *Cuaderno de Inteligencia*.

If selected, the article will be returned to the author with proposed corrections (if necessary). At the same time, the following documents, which the authors must complete for the transfer of rights and payment for collaboration, will be sent:

- Exploitation rights assignment.
- Responsible declaration.
- Data sheet.

The deadline for correcting errors will be twenty business days, after which the final versions of the articles must be delivered to the Editorial Board.

For any questions about this process, you can send an email to the *Cuaderno de Inteligencia* mailbox.

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